

# 2026 Ordered Departure FAQ

\*updated 21 April 2026

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## ACTIVE DUTY SAFE HAVEN ENTITLEMENTS

I am the dependent of an Active-Duty Service Member at a Safe Haven location.  
What are my entitlements?

### Per Diem (= Lodging + M&IE)

**Lodging** - The funding standard is based on JTR per diem rates for lodging at the designated Safe Haven location. In other words, you are paid back for what you actually spend, up to your max limit. **You must provide a receipt.** Your max limit is based on where your safe haven location is.

#### 0-180 Days:

- Every dependent who is 12 or older will **each** receive a maximum of 100% of lodging expenses.
- Every dependent who is 11 and under will **each** receive a maximum of 50% of lodging expenses.

**Meals and Incidental Expenses (M&IE)** - The funding standard is based on JTR per diem rates for M&IE at the designated Safe Haven location. This means: You get the full amount for your family regardless of what you spend. **No receipts needed.** Your meals and incidental amount is based on where your safe haven location is.

#### 0-180 Days:

- Every dependent who is 12 or older will **each** receive a maximum of 100% of meals and incidental expenses.
- Every dependent who is 11 and under will **each** receive a maximum of 50% of meals and incidental expenses.

**\*Safe Haven Entitlements Extension:** An extension of Safe Haven Allowances for U.S. Central Command was approved on Memo dated 3 April 2026. The increased rate will apply for 180 days from the date of arrival at the Safe Haven or until the Authorized and Ordered Departures are terminated, whichever occurs first.

**Per Diem Link** – To find your Per Diem rate, click on the following link below and search based on your location (city/state or city/country).

<https://www.travel.dod.mil/Travel-Transportation-Rates/Per-Diem/Per-Diem-Rate-Lookup/>

- **Continental US (CONUS)** - If your Safe Haven Location is in the United States please use “Per Diem Rate Lookup | CONUS” you will select the state you are in, please find the rate for your City and State.
- **Overseas Continental US (OCONUS)** - If your Safe Haven location is overseas, please use “Per Diem Rate Lookup| Foreign & Non-Foreign OCONUS” option.

\*Please contact us if you would like to know the exact Per Diem allowance for your family.

**Example: Family of 4 at their locality rate of \$110 Lodging and \$68 M&IE.**

<u>Member/Dependent</u>	<u>Rate</u>	<u>Calculation</u>	<u>Daily Total</u>
Dependent 1 (12+)	100% of Locality Rate	1 x \$110 + \$68	\$178
Dependent 2 (12+)	100% of Locality Rate	1 x \$110 + \$68	\$178
Dependent 3 (11)	50% of Locality Rate	1 x \$55 + \$34	\$89
Dependent 4 (11)	50% of Locality Rate	1 x \$55+ \$34	\$89
<b>Total</b>		<b>(L) \$330* + (M&amp;IE) \$204</b>	<b>\$534</b>

*\*This is the maximum you are authorized to receive per day with proof of a lodging receipt.*

**Transportation Allowance** – You are authorized a \$25 daily transportation allowance per family. The allowance may be used for payment of a rental car, public transit, taxis, and rideshare.

- **Per Day - \$25**
- **Per Week - \$175**

**Air Freight-Replacement Allowance** – You can think of this as your ‘Emergency Essentials Allowance.’ This is a **one-time payment** with a set dollar amount intended to

help offset costs of items (car seats, strollers, etc). Authorized air freight-replacement allowance are as follow:

**One evacuated dependent = \$250 total** (not each dependent)

**Two evacuated dependents = \$450 total** (not each dependent)

**Three or more evacuated dependents = \$600 total** (not each dependent)

**Note: You do not need receipts for this, but it is a one-time payment, not a monthly one.**

### **Will I still receive OCOLA while I am out of Bahrain?**

Service Members who were receiving the OCOLA “with dependents” rate will begin receiving the “without dependents” rate starting the date their dependent departed Bahrain.

### **I am a dependent of a Service member, and in my transit to my Safe Haven I stayed at an interim location while awaiting my next flight (ex. Naples, Italy). How do I submit this claim?**

When submitting your initial claim, list the lodging location, the dates you stayed in that lodging, and the room rate you paid. A zero-balance receipt is required.

If at the interim location you shared lodging with your sponsor (who put the lodging on his/her GTCC), note “lodging covered under Service Member’s entitlement” to ensure you do not receive an over-payment of per diem.

### **I’m the dependent of a Service Member. How do I file my Safe Haven travel expenses for reimbursement?**

You will need to fill out an EFT Authorization form and a DD 1351-2 for every claim, along with providing your zero-balance lodging receipts. Dependents will sign as the Service Member on these forms. The necessary forms and documents will be sent out as the “Evacuation Claim Packet” by your Admin. The Safe Haven claim will be reviewed by Consolidated Personnel Administrative Center in Tampa before being processed by the Regional Disbursing Office-East.

### **What is considered an “authorized expense” and what receipts do I need to provide?**

- **Authorized Expenses:** Lodging, Initial flights and transportation from Bahrain to Safe Haven location, and Visa fees.
- **Required receipts:** Flight Receipts (Initial travel), Any transportation receipts (From Bahrain to SH location), Itemized Lodging Receipt, and expenses that exceed \$75 (Pet Boarding Fees, Excess Baggage, etc).

\* There is **no** requirement to provide receipts for meals or incidentals.

### **When will the Safe Haven Claims be submitted?**

The initial Safe Haven Claims will be submitted on 31 March; this will cover all transient travel expenses from Bahrain to your approved Safe Haven location, and any current stay. Additional Safe Haven claims will be sent at the end of each month. A 1351-2 will have to be completed and submitted every month.

### **How soon after I submit a voucher for my dependents' safe haven travel can I expect to receive payment?**

The Disbursing Office has 10 working days to work/pay the claim from the day it was submitted. The Disbursing Office understands the urgency of the Safe Haven claims and will make sure to prioritize these claims.

### **My dependents' safe haven is the same as my TAD location. If we stay in the same lodging, is our entitlement the combination of the two, or do we pick one?**

Your lodging will be claimed on either the sponsor's travel claim or the dependents' travel claim, but the same lodging cannot be claimed on both.

### **I'm a dependent of a Service Member at my Safe Haven location. My family intends to travel and briefly stay in a location outside of my Safe Haven location (for example: my Safe Haven is Chicago and I am visiting family in Louisville for a week). Do I still receive entitlements for those days when I am away from my Safe Haven?**

You will still receive per diem, but you cannot claim lodging for a location that is not your Safe Haven. You are not required to move out of your Safe Haven lodging while traveling, either. You can leave your belongings in Chicago and still receive lodging for

Chicago, even while you visit Louisville. You cannot receive lodging for Louisville because it is not your designated Safe Haven location.

**Instead of a hotel room, can my family rent a House / Apartment and still claim this lodging entitlement?**

For a long-term stay, you will need a lease agreement indicating monthly cost, or itemized statement showing all expenses associated with lodging, with start and stop dates and a zero-balance. Fees associated with the booking (like cleaning fee at end of stay) will not be reimbursed.

**Instead of a hotel room, can my family rent an Airbnb and still claim this lodging entitlement?**

For a long-term stay, you will need a zero-balance itemized receipt showing all expenses associated with lodging, with start and stop dates. Fees associated with the booking (like cleaning fee at end of stay) will not be reimbursed.

**My family wants to change their safe haven location. How do we do that?**

A request will be submitted from the Service Member to their administrative branch for routing to the appropriate approving authority.

- CONUS to CONUS request are approved by the Assistant Secretary of the Navy, Manpower and Reserve Affairs.
- OCONUS to CONUS requests will be approved by the Deputy Under Secretary of War for Personnel and Readiness.

**If I am non-command sponsored dependent, but I was in Bahrain during the “Ordered Departure”, what do I rate?**

The Government will only reimburse travel expenses to the Safe Haven location.

**My hotel is not accepting the Tax-Exempt form, will I have to pay out of pocket for City and State Taxes?**

No. Tax reimbursement is separate from the total lodging rate. You are able to claim the City and State Taxes in your travel claim.

**Do I still need to pay my rent and my utilities for my home in Bahrain while I'm at a Safe Haven?**

Yes, while you continue to receive Overseas Housing Allowance and utilities allowances you must continue to pay your rent in Bahrain.

**Government Travel Charge Card (GTCC)** – The GTCC is not authorized for dependent use.

**TEMPORARY LODGING ALLOWANCE**

**I was directed to leave my high-rise in Bahrain and move to a safer location. Will I be reimbursed for these costs?**

Due to the situation in the AOR an order was given on Saturday February 28th, for those who were residing in Juffair or high-rise buildings to evacuate the area immediately. With this order, the Area Commander placed all military personnel residing within those boundaries on Temporary Lodging Allowance (TLA). **Therefore, you are entitled to compensation for wherever you evacuated to.**

**Are travel vouchers required every 10 days? Why if they aren't to be processed every 30 day?**

This would only be applicable to families who were evacuated from the Juffair area. All vouchers are required to be in 10 day increments, but multiple vouchers can be submitted at one time. Unlike safe haven travel claims, the service member can submit TLA claims via the Electronic Personnel Administrative request (EPAR) portal in Marine Online.

**PETS**

**What is considered as a pet for reimbursement purposes?**

The Marine Corps considers a household pet, a cat or dog.

**My pet is still in Bahrain and I am currently paying pet boarding fees. Is that fee reimbursable?**

Pet boarding fee reimbursement for the current situation is delegated from the Joint Staff to the services. The Navy and Marine Corps are working to identify a way to process a reimbursement for boarding. Ensure you have receipts for boarding services. Please continue to work with your unit/your service member's unit to track and process these fees. As a reminder, a service member can claim up to two pets.

**I am a Service Member who evacuated with my pet. I am now staying in a hotel. Is this pet fee reimbursable?**

There is currently no authority in the JTR to reimburse members for pet fees while they are in Bahrain or if they go TDY from Bahrain. The Marine Corps is tracking this as a concern and has brought it to OSW staff attention.

## **HOUSEHOLD GOODS/POVS**

**What is going to happen with my household goods left in Bahrain?**

We are still seeking an answer to this question. Once we have additional information to pass, we will update this FAQ.

**I left my car in Bahrain. What do I do?**

We are still seeking an answer to this question. Once we have additional information to pass, we will update this FAQ.

**I recently arrived in Bahrain and my HHGs were not yet delivered. What will happen with them?**

Your shipment has or will be placed in government storage. Once the All Clear has been determined by CENTCOM, the Bahrain team will evaluate all shipments and contact members. If necessary, you can contact the local team at: M-BA-NSA@PERSONALPROPERTYBAHRAIN@me.navy.mil. There may be a delay in response due to current conditions.

**I had issued gear in my home/office. What happens if I can't go back and get it or it is destroyed?**

We are still working on the answer to this question. Once we have additional information to pass, we will update this FAQ.

## **MILITARY SPECIFIC CONCERNS**

**I left all my uniforms in Bahrain. Will those who lost uniforms be granted an additional uniform allowance? Can I put my uniform on my GTCC?**

As uniforms are not travel expenses, you cannot put a uniform purchase on your GTCC. However, we understand that many Service Members are without a uniform at this time and we are working on a solution to that problem. Once we have additional information to pass, we will update this FAQ. Until additional guidance is received, you are authorized to wear appropriate civilian attire.

**Will we be taking the PFT this cycle?**

Marines who can take the PFT have continued to take them. Marines who have not had the opportunity to take the PFT may be eligible for a combat exemption.

Per MCO 6100.13A, Marines are exempt from annual PFT/CFT requirements under the following conditions: (1) Deployment to a combat zone while in receipt of hostile fire pay. Marines are exempt from the annual PFT/CFT requirement for 60 days following their departure from a combat zone/termination of hostile fire pay.

Please continue to PT and stay healthy.

**Will I get my BAS back?**

All Marines living in the government quarters like barracks have a portion of their BAS is automatically deducted to fund the dining facilities (galleys). However, since the galley was not available during the evacuation, meal deductions will be stopped by your respective personnel offices or ADMIN effective 27 February 2026. Service members in

this category will receive retroactive payment of their meal deduction and then continue to receive full BAS until they return to Barracks with a meal plan known as Essential Station Messing (ESM) available.

**Are we still eligible for the Sea Service Deployment Ribbon?**

Marines remain assigned to a foreign shore-based station while they are TDY. Accumulation of time for this ribbon does not end until Marines executes a PCS.

**I am set to separate soon and I am still in theater. What will happen to my orders?**

We are still working on the answer to this question. Once we have the answer, we will update.

**DOWEA QUESTIONS**

**Can my dependents elect to Safe Haven in Germany so that my kids can stay in the DoWEA school system?**

On 6 March 2026, the Under Secretary of War (Personnel and Readiness) approved Commander, U.S. Naval Forces Central Command's request to designate the greater Kaiserslautern Military Community area of Germany as an alternate safe haven for personnel departing Bahrain under Authorized and Ordered Departure.

**If I choose this option, what will our entitlements be?**

Per OSW guidance, dependents of Active-Duty Service Members will receive the CONUS standard rate (\$110 per evacuee for lodging, \$68 per day per evacuee 12 and over, \$34 for evacuees under 12). They also receive \$25 a day per family in transportation allowance.

**Why is the standard per diem rate applied to Germany and not the country locality rate?**

Personnel are authorized the standard CONUS per diem rate, rather than the local rate for the Kaiserslautern Military Community (KMC), based on the following governing regulations. The "Delegation Memo, 8 March" explicitly stipulates the application of the CONUS rate.

**My family is already at our CONUS Safe Haven location—how do we get to Germany?**

If dependents have arrived at their safe haven and have been approved to relocate to an alternate safe haven in Germany, the government will fund the travel. Dependents must have approval from KMC that their child can be enrolled in school and that housing is available. Further, they must have approval from DASN(MMP) to move safe havens.

**\*German Visas:** Expectation is for those utilizing Germany as a Safe Haven for DOWEA on a 90 Day Visa, is that they will depart at the end of the school year and return to CONUS for continued Safe Haven. The reason is for EUCCOM to open up space for their upcoming PCS season. The command is exploring the options of extending past the 90 days. Once we have an answer, we will update this.

**I am trying to get records from The Bahrain School so I can register my kids in a new school—who is my Point of Contact?**

[BahrainSchoolSupport@dodea.edu](mailto:BahrainSchoolSupport@dodea.edu)

**Will The Bahrain School be offering virtual classes so that our students can finish the school year?**

We are still working on the answer to this question. Once we have an answer, we will update this.

**GENERAL INFORMATION**

**How long will we be at our Safe Haven locations? Will we be going back to Bahrain?**

The situation in Bahrain is dynamic and uncertain, and we do not have a definitive answer at this time. As more information becomes available, we will update this FAQ.

**Red Cross/NMCRS Grant:**

The Red Cross via NMCRS is offering \$500 emergency disaster relief grants to Service Members displaced by current events.

To apply, call 877-272-7337. You will need to provide a photo of your CAC and a copy of the Ordered Departure Order. You will then have a short phone call with a representative of the Red Cross and they will release the funds to your bank account/VENMO/etc.

**CLAIMS**

**My HHGs are still in Bahrain—should I be filing a claim?**

We are still working on the answer to this question. Once we have an answer, we will update this.

If you had personal property that you know was destroyed, you may be eligible to file a claim under the Personnel Claims Act (PCA). Visit the following site for more claims information: <https://www.jag.navy.mil/legal-services/code-15/epic-furypersonal-property-damage-claimsinfo>

**TAXES**

**I am displaced and 15 April is approaching...do I need to file my taxes soon?**

If you are an active duty Service Member who was serving in a designated combat zone (includes the Arabian Sea, Bahrain, Gulf of Aden, Gulf of Oman, Arabian Gulf, Iraq, Kuwait, Qatar, Oman, Red Sea, Kingdom of Saudi Arabia, United Arab Emirates, and several others) you automatically qualify for a tax filing and payment extension.

<https://www.irs.gov/individuals/military/combat-zones>

**How much time do I get?**

Your deadline is extended for at least 180 days after you leave the qualifying area.

**Does this apply to my spouse?**

Yes, if you are filing a joint return your spouse is entitled to the same extension.

**What paperwork do I need to file to get this extension?**

None! It is automatic for qualifying service members.

**Will I be charged interest and penalties?**

No, during your extension you will not be charged interest or penalties for failing to file/pay taxes.

## MEDICAL

**NMRTU Bahrain Mental Health Clinic:**

**Virtual Triage Clinic:** If you are wanting to be seen, but don't know where to start, send an email via the mental health

distro: usn.bahrain.usnmrtubahrain.list.bhduty@health.mil. You will receive a response requesting background information, and a link to complete BHDP (clinical screening questionnaires) so that we can best coordinate care.

Routine Triage Appointments available 0800-1500 CET/CEST Monday-Friday

**If you would like to schedule an appointment,** please either secure message your provider through the MHS Genesis Patient Portal, or send an email via the mental health distro: usn.bahrain.usnmrtubahrain.list.bhduty@health.mil

**Note:** We cannot ensure HIPAA compliance via email, so please use the secure message feature through MHS Genesis Patient Portal if that is a concern for you and if agreeing to correspond through the MH email distro either encrypt your message and/or only include information relevant to scheduling care.

**If you have an appointment scheduled**, you can expect to be contacted via the email or phone number associated with your MHS Genesis appointment. If you are unavailable, or our providers are experiencing a temporary disruption to their ability to provide services, you will be sent a secure message to facilitate rescheduling the appointment at your convenience.

**Medication management is also still available.** Please contact your mental health medication prescriber via MHS Genesis Patient Portal Secure Messaging and they will direct you to the appropriate location for medication pick-up.

### **TRICARE Information**

If you were recently displaced from an overseas duty station or your home abroad, you're still covered by TRICARE. This displacement counts as a 22 qualifying life event, which opens a 90-day window for you to update your TRICARE region or make enrollment changes.

**Tricare East:** +1-800-444-5445

**Tricare West:** +1-888-874-9378

### **For Bahrain:**

Customer Service Regional Direct +(44)20-8762-8384

Customer Service Toll Free is 80004724

### **For Europe:**

Customer Service Regional Direct +(44)20-8762-8384

Medical assistance number +(44)20-8762-8133.

### **If you need routine care:**

- Call International SOS at 877-451-8659 before getting care or making payments.
- International SOS will help connect you with a provider.

### **NONCLINICAL Mental Health Support / Counseling**

**Military OneSource:**

- Offers virtual counseling options & chat options
- Call: 703-253-7599 or follow the link below:

[https://www.militaryonesource.mil/health-wellness/mental-health/military-counseling-forstress/gad\\_source=1&gad\\_campaignid=22644026540&gclid=EA1aIQobChMI2bKhz7bxjwMVgEt\\_AB1h0DPGEAAAYASAAEgJhvvd\\_BwE](https://www.militaryonesource.mil/health-wellness/mental-health/military-counseling-forstress/gad_source=1&gad_campaignid=22644026540&gclid=EA1aIQobChMI2bKhz7bxjwMVgEt_AB1h0DPGEAAAYASAAEgJhvvd_BwE)

**Fleet and Family Support Centers:**

- Virtual Clinical Counseling is a nonmedical, clinical short-term solution-focused service. Call +1-855-205-6749 or go to [www.ffsp.navy.mil](http://www.ffsp.navy.mil)
- Virtual Work & Family Life Program Consultation Booking requests: <https://outlook.office365.com/book/VirtualWorkandFamilyLife11ConsultationBookingPage@zeiders.com/?ismsaljsauthenabled=true>

**Military and Family Life Counselors:**

- Free, confidential, non-medical counseling to service members and their families.
- Addressing issues like deployment stress, relationship problems, and relocation, helping build coping skills and resilience without impacting military careers.

<b><u>CENTCOM MFLC Roster MAR 2026</u></b>		
	<b>US Phone Number</b>	<b>Signal/ WhatsApp</b>
Kenyotta Hannah	571-220-0554	971-058-0667
Lafils Rivers	571-977-8777	973-3344-2706
Mina Vassey	571-752-3822	973-3985-0747
Yvette Watts (CYB)	571-723-0135	973-3231-7110
L'Oreal Cherry (elementary)	571-430-9955	973-3872-5587

Sam Wegman (middle/ high school)	571-723-0139	<a href="mailto:Sam.wegman@leidos.com">Sam.wegman@leidos.com</a>
Leigha Menefee	571-490-5442	972-6668-3868
Blake Spiegelberg	571-905-1518	974-5177-0236

## RESOURCES

**24/7/365 support:** Call 800-342-9647 or use secure chat at [militaryonesource.mil](http://militaryonesource.mil) Military OneSource.

**Relocation Readiness Program:** Army installations offer counseling, destination prep, housing info, and moving cost guidance MyArmyBenefits.

**PCS Joint Task Force Call Center:** For household goods move issues, call 833-MIL-MOVE (833-645-6683) for 24/7 worldwide support [www.war.gov](http://www.war.gov).

**Blue Star Families:** <https://bluestarfam.org/chapters/tampa/>

**Homefront America** (Camp Pendleton/ SoCal) 949-293-5307

**The Rotary** Camp Horno in Camp Pendleton

**Patriots Pendleton** 714-402-2191

## **POINTS OF CONTACTS**

Section	Name	Work Number and Email
URC	Major Lynott, Lorna	<a href="mailto:lorna.lynott@usmc.mil">lorna.lynott@usmc.mil</a>
G1 (51/5)	LtCol Lawrence, Charlyne	<a href="mailto:charlyne.delus@usmc.mil">charlyne.delus@usmc.mil</a>
	MSgt Bullard, Todd	<a href="mailto:todd.bullard@usmc.mil">todd.bullard@usmc.mil</a>
G-1 (MARCENT)	Mr. Exantus, Jean P	(813) 827-4032 / <a href="mailto:jean.exantus.civ@usmc.mil">jean.exantus.civ@usmc.mil</a>
	CWO4 Lindor, McKinley	(813) 827-4033 / <a href="mailto:mckinley.lindor@usmc.mil">mckinley.lindor@usmc.mil</a>
	MGySgt Kim, Chihwan	(813) 827-4074 / <a href="mailto:chihwan.kim@usmc.mil">chihwan.kim@usmc.mil</a>
CPAC	CWO3 Stevie Cardona	(813) 827-4325 / <a href="mailto:stevie.cardona@usmc.mil">stevie.cardona@usmc.mil</a>

	CWO3 Eddie Medina	(813) 827-4333 / eduardo.medina@usmc.mil
	Mr. Felipe Aguilar	(813) 827-4359 / felipe.j.aguilar.civ@usmc.mil

## TERMS / DEFINITIONS

### Travel & Money

- **M&IE:** Meals and Incidental Expenses (Your daily allowance for food, tips, and small personal needs).
- **JTR:** Joint Travel Regulations (The "Rule Book" the military must follow for travel and pay).
- **TLA:** Temporary Lodging Allowance (Money for a hotel and meals while you are displaced from your home in Bahrain).
- **DLA:** Dislocation Allowance (A lump sum payment intended to help with the costs of setting up a new household).
- **GTCC:** Government Travel Charge Card (The credit card issued to the Service Member for official travel expenses).
- **EFT:** Electronic Funds Transfer (Direct Deposit into your bank account).
- **COLA:** Cost of Living Allowance (Extra pay to offset the higher cost of living in an overseas location).
- **BAS:** Basic Allowance for Subsistence (Money provided to the Service Member to pay for their own food).
- **ESM:** Essential Station Messing (A "Meal Plan" where the member eats in a military dining facility/galley).

### Locations & Movements

- **CONUS:** Continental United States (The "Lower 48" states).
- **OCONUS:** Outside the Continental United States (Includes Hawaii, Alaska, and international locations like Bahrain or Germany).

- **PCS:** Permanent Change of Station (A formal move from one duty station to another).
- **TAD / TDY:** Temporary Additional Duty / Temporary Duty (A short-term assignment away from your permanent home).
- **AOR:** Area of Responsibility (The specific geographic region where the unit is operating).

### **Organizations & People**

- **MARCENT:** United States Marine Corps Forces Central Command (The higher headquarters in Tampa, FL, handling the money).
- **DOWEA:** Department of War Education Activity (The school system for military children).
- **NMRTU:** Navy Medical Readiness and Training Unit (The medical/dental clinic).
- **NMCRS:** Navy-Marine Corps Relief Society (A non-profit that provides emergency financial grants and loans).
- **URC:** Unit Readiness Coordinator (That's Maj Lynott, the liaison between the command and the families).
- **CWO:** Chief Warrant Officer (The technical experts handling the paperwork).

### **Forms & Technical Terms**

- **DD 1351-2:** Travel Voucher (The main form you sign to get paid back for your travel).
- **ETP:** Exception to Policy (A formal request to break a standard rule due to extreme circumstances, like pet travel).
- **HHG:** Household Goods (Your furniture and personal belongings).
- **POV:** Privately Owned Vehicle (Your personal car).
- **POA:** Power of Attorney (A legal document allowing someone else to act on your behalf).